

## Uniform Complaint Procedures (UCP) Annual Notice for 2024—2025

- This notice shall be in English, and when necessary, in the primary language, pursuant to EC section 48985.
- The LEA may use the term 'pupil' or 'student' to mean a person who is studying at a school.

### Farmersville Unified School District

#### For students, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties

The Farmersville Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process. The UCP Annual notice is available on our district website.

The Farmersville Unified School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

#### Programs and Activities Subject to the UCP

Accommodations for Pregnant & Parenting Pupils (EC section 46015)	Every Student Succeeds Act (20 United States Code [20 U.S.C.] Section 6301 et seq.; EC Section 52059)
Adult Education (EC sections 8500–8538, 52334.7, 52500–52616.18)	Local Control and Accountability Plans (LCAP) (EC Section 52075)
After School Education and Safety (EC sections 8482–8484.65)	Migrant Education (EC sections 54440–54445)
Agricultural Career Technical Education (EC sections 52460–52462)	Physical Education Instructional Minutes (EC sections 51210, 51222, 51223)
Career Technical and Technical Education and Career Technical and Technical Training Programs (EC sections 52300-52462)	Pupil Fees (EC sections 49010–49013)
Child Care and Development Programs (EC sections 8200–8488)	Reasonable Accommodations to a Lactating Pupil (EC Section 222)
Compensatory Education (EC Section 54400)	Regional Occupational Centers and Programs (EC sections 52300–52334.7)
Consolidated Categorical Aid Programs (34 CFR sections 299.10–12, EC Section 33315)	School Plans for Student Achievement (EC Section 64001)
Course Periods without Educational Content (EC sections 51228.1–51228.3) (Grades 9-12)	School Site Councils (EC Section 65000)
Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.	State Preschool (EC sections 8235–8239.1)
Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils in a newcomer program. (EC sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)	State Preschool Health and Safety Issues in LEAs Exempt from Licensing (EC Section 8235.5) And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

## Contact Information

The staff member, position, or unit responsible to receive UCP complaints in our agency is:

Name or title: Manuel Mendez, Interim Superintendent

Unit or office: Farmersville Unified School District Office

Address: 571 East Citrus Drive, Farmersville, CA 93223

Phone: 559-592-2010 E-mail address: mmendez@farmersville.k12.ca.us

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal our Decision of complaints regarding specific programs and activities subject to the UCP, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving our Decision. The appeal must be accompanied by a copy of the originally filed complaint and a copy of our Decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

**The above contact is knowledgeable about the laws and programs that they are assigned to investigate in Farmersville Unified School District.**

### Responsibilities of the Farmersville Unified School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

### For UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California Health and Safety Code (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code (HSC)* a notice shall be posted in each California state preschool program classroom in each school in our agency.

The notice is in addition to this UCP annual notice and addresses parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California *Code of Regulations (5 CCR)* that apply to California state preschool programs pursuant to *HSC* Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Copies of our Uniform Complaint Procedures process shall be available free of charge.